



**5th International Anti-Money Laundering
and Compliance Conference:
Fighting Financial Crime**
28-29 November 2017
Bratislava, Crowne Plaza Hotel

REGISTRATION FORM

Name:

Position:

Organisation:.....

Address:.....

Billing Address:

Organisation VAT Number:.....

Telephone:.....

Fax:.....

E-mail:.....

Please register me for the 5th International Anti-Money Laundering and Financial Crime Conference (28-29 November 2017, Bratislava):

- at regular rate: **EUR 600** (EUR 500 + 20% VAT)/person
- at BACEE, NBS, SBA, HBA, SLASPO Members and Partners rate: **EUR 480** (EUR 400 + 20% VAT)/person

For block registration (3 or more delegates per institutions)

- For **EUR 540** (EUR 450 + 20% VAT)/person
- BACEE, NBS, SBA, HBA, SLASPO Members and Partners rate: **EUR 420** (EUR 350 + 20% VAT)/person

Participation can be cancelled free of charge three months prior to the first day of the event. Cancellation received more than five working days prior to the first day of the event, a full refund minus a 20 % administrative charge will be issued. No refunds can be made after this date.

Please complete and return to: Banking Association for Central and Eastern Europe
E-mail: bacee@bacee.hu or events@bacee.hu Fax: (36-1) 212 0313

I accept the proposed prices and the Conference Terms and Conditions.

.....

Signature

.....

Date

CONFERENCE TERMS AND CONDITIONS

Submission of a registration is regarded as a firm booking (subject to availability) and acceptance of these Terms and Conditions.

1. Payment of registration fees

- 1.1. Conference registration fee should always be made in Euros.
- 1.2. The preferred means of payment is bank transfer in 14 days after receiving the pro-forma invoice.
- 1.3. The final invoice will be given to the delegates during the conference at the registration desk or sent by email upon request.
- 1.4. The fee of the event includes the possibility to download speakers' presentations (subject to their approval), access to the conference hall & materials, coffee breaks, cocktail and lunch.
- 1.5. Each delegate will be responsible for their own hotel accommodation and travel expenses, however the Organisers will negotiate and offer the best possible hotel rates for its delegates in the hotel in which the event will take place.
- 1.6. Wire transfer

Inštitút bankového vzdelávania NBS, n.o.
Tomášikova 5238/28A
82101 Bratislava 2, Slovakia
IČO: 421 66 373
DIČ: 2022730369
IČ DPH: SK2022730369

Please transfer the amount to the following account:

Národná banka Slovenska,
I.Karvaša 1, Bratislava, Slovenská Republika
SWIFT: NBSB SK BX
IBAN: SK08 0720 0000 0000 0007 4069
Variable symbol: 1201
Reference: Name of the participant

- 1.7. Value added tax (VAT) is payable by all delegates.
- 1.8. If any deductions or withholdings are required by law to be made from any fees payable to us you shall pay such sum as well, after the deduction or withholding has been made, leave us with the same amount as we would have been entitled to receive in the absence of any such requirement to make a deduction or withholding.

2. Cancellation policy

- 2.1. All cancellations must be received by the Organisers in writing.
 - 2.1.1. If the written cancellation is received three months prior to the first day of the event, a full refund will be issued.
 - 2.1.2. If the written cancellation is received more than five working days prior to the first day of the event, a full refund minus a 20 % administrative charge will be issued. No refunds can be made after this date.
- 2.2. Refunds will only be made via the original payment method.
- 2.3. The Organisers reserves the right to cancel any event at any time and at its sole discretion. The delegate would receive a 100 % refund of his/her payment.
- 2.4. The Organisers will not be held responsible for events cancelled for reasons beyond their control such as natural disasters, accidents, sabotage, trade or industrial disputes, outbreak of disease, hostilities and terrorism. Delegates are responsible for checking this information prior to the event.
- 2.5. Non-attendance does not signify cancellation.
- 2.6. **If you have made an accommodation booking, you are responsible for cancelling this separately.** The Organisers do not take responsibility for any financial penalties you may incur.

3. Substitution policy

- 3.1. Less than five working days prior to the first day of the conference, no refunds can be made for registration fees; however, your registration fee can be transferred to a substitute delegate without any extra fees. The Organisers would need five days prior to the first day of the event to make arrangements.
- 3.2. The Organisers reserves the right to make changes in the location and confirmed speakers.

4. Data protection

- 4.1. The delegates acknowledge and agree that the information given to the Organisers by the delegates including name, position, organisation, e-mail and phone number will be recorded in the Organisers' databases and will be used for marketing, administration, invoicing and promotional purposes.
- 4.2. The Organisers may also share this information except payment related data (such as participation fee, organisation VAT number, billing address) with its event sponsors and its group companies in order for them to contact the delegates about other products and services which may be of interest to the delegates.
- 4.3. The Organisers may also share this information with providers of services relating to the event (e.g. venues and hotels).
- 4.4. If you do not wish to receive further correspondence from the Organisers which does not relate to the event then please email bacee@bacee.hu and ibv@nbs.sk and you can withdraw the provided consent.
- 4.5. The Organisers are not responsible for the acts or omissions of any third party to whom it is entitled to pass delegates' information under this section.
- 4.6. Unless the Organisers receive an explicit written request in advance from a delegate confirming that they do not want to share their contact information, a list of all delegates, positions, their affiliation institutions and countries may be included in the delegate packs and on lists of delegates.
- 4.7. In addition, you acknowledge and agree that the Organisers and/or its representatives at the event may take photographs and/or video footage of all or part of it. The Organisers may then include any of these photographs and/or video footage on any of its websites and/or other promotional materials, at its discretion; unless it receives an explicit written request from you confirming that you do not want the Organisers to use any images identifying you.

Should you require clarification on any aspect of the Conference or these Terms and Conditions please contact the Organisers using the details below:

INSTITUTE OF BANKING EDUCATION OF THE NATIONAL BANK OF SLOVAKIA, n.o.

Mr. Peter Szovics, Director

Address: Tomášikova 28/a

821 01 Bratislava 2, Slovakia

Telephone: +421257873532

Fax: +421243639314

E-mail: peter.szovics@nbs.sk or ibv@nbs.sk

www.ibv-nbs.sk

BANKING ASSOCIATION FOR CENTRAL AND EASTERN EUROPE (BACEE)

Mr. Istvan Lengyel, Secretary General

Address: Budapest Office

Feszty Arpad utca/str. 2., H-1013 Budapest, Hungary

Telephone: +361 356 8581 or +361 212 62 10

Fax: +361 212 0313

E-mail: istvan.lengyel@bacee.hu or bacee@bacee.hu

www.bacee.hu